



COVID-19 Risk Assessment Hill View Infant Academy



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| Location | Hill View Infant Academy, Helvellyn Road, Sunderland. SR2 9JJ | Assessment type | Specific |
| Assessor | Claire Smith | Date of assessment | 10/01/2021 |
| | | Date for review | 12/2/2021 |

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| Likelihood | 1. Very Unlikely – May occur in exceptional circumstances | Severity | 1. Minor – No injury or damage / First Aid Treatment Only | Likelihood | 4 | 8 | 12 | 16 | High |
| | 2. Unlikely – Probably will not occur | | 2. Moderate – Hospital Treatment | | 3 | 6 | 9 | 12 | Medium |
| | 3. Likely – Probably will occur | | 3. Serious – Over 7 days absence / RIDDOR reportable | | 2 | 4 | 6 | 8 | Low |
| | 4. Very Likely – Will definitely occur | | 4. Major – Permanent disablement / fatality | | 1 | 2 | 3 | 4 | |
| | | | | | Severity | | | | |

| Hazards identified | Who might be harmed and how | Risk Rating* (before controls) | | | Control measures | Risk Rating* (after controls) | | |
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| | | L | S | R | | L | S | R |
| Access and Egress for staff and other colleagues prior to the start of the school day. | Staff | 1 | 2 | 2 | <ul style="list-style-type: none"> Existing arrangements for access and egress for staff apply and no increased risk has been identified as a result of COVID-19. Government guidance on social distancing to be maintained when accessing and egressing school premises. – reminder to parents about yard – children to remain with them until doors open, adults to socially distance 28.9.20 Revised RA sent to all staff 1.3.21 Staff and children are encouraged to walk or cycle where possible or travel by car, and to follow government guidelines in place for public transport and car sharing Sunderland Council banner on display to encourage this | 1 | 2 | 2 |
| Access and Egress for pupils and parents including drop off points. | Staff, parents and children | 3 | 3 | 9 | <ul style="list-style-type: none"> Staggered drop off/ pick up times for whole school (by year group) to be identified. Revised times from 2.11.20 Y2 8.40 – 8.50 / 3.00 – 3.10, Y1 8.50 – 9.00 / 2.50 / 3.00, REC 9.00 – 9.10 / 2.40 – 2.50pm shared with parents via letter 2.10.20 These times to remain from 11.1.21 for class bubbles Times to change from 8.3.21 Y1 8.40 – 8.50 / 2.50 – 3pm, Y2 8.50- 9.00 / 3.00 – 3.10pm, Rec 9.00 – 9.10 / 2.40 – 2.50pm Y2 children to enter/ leave via Y2 doors as work compound to move back. Where possible the same adult per child to drop off / pick up, and only 1 adult per family Adults asked not to gather on school premises – adults responsible for maintaining social distancing whilst on school premises - signs displayed as reminders | 1 | 3 | 3 |



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| | | | | | <ul style="list-style-type: none"> Adults asked to wear facemasks whilst on the yard – guidance only from 2.11.20 reminders sent via text message w/c 4.1.21 This to remain in place until at least Easter , reminder sent to parents in the re-opening information (parents handbook) One way system in place – nursery in via normal pathway, out via side gate and down driveway. Nursery children now to be dropped / collected from the door and adults not to enter the building – staff to supervise the door. Other year groups in via alleyway, out via carpark / driveway. Signs to remind adults One way system to remain SLT / site supervisor to monitor | | | |
| Nursery and Classroom environments | Staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> A clear marked teacher zone (allowing for 2 metre social distancing for adults) Remain Same children and adults in learning space daily where possible Re configured classrooms to allow for social distancing measures for adults – 5.1.21 tables set up as horseshoe to allow for 1 table per child and learning spots on carpet measured out. Due to National lockdown restrictions classroom dimensions allow for bubbles of 10 children to allow for social distancing (nursery 20 in wrap room / 30 in main room and conservatory) 8.3.21 classroom layouts to return to shared tables and continuous provision Timetables for outdoor classrooms 8.3.21 in place and prioritised as use of outdoors is promoted ,Each child to be given own pencil case and resources where age appropriate – fully in place, check stock to replenish if needed Increased cleaning and premises hygiene regimes and sanitising resources available in every classroom – additional cleaning of frequently touched surfaces every lunchtime to continue 8.3.21 Additional emptying of bins, and good hand hygiene controls Windows and doors to be open for improved ventilation wherever possible 1.3.21 all staff reminded of need for ventilation - open high level windows if possible in colder weather, increase ventilation during breaks / lunchtimes when room unoccupied, allow for additional clothing to be worn, avoid seating directly next to windows that are open | 1 | 3 | 3 |



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| Access to resources and materials within classroom environments | Staff and children | 3 | 3 | 9 | <p>resources to be accessible – cleaned daily at the end of each day if used by own bubble, cleaned after immediate use if to be shared</p> <ul style="list-style-type: none"> Children to have own pencil case and resources where age appropriate Shared resources between classes to be sanitised between use | 1 | 3 | 3 |
| Mixing of groups of adults and children increasing potential exposure between groups. | Staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> A clear marked teacher zone (allowing for 2 metre social distancing for adults) Children to access the same classroom daily with the same children and adults where possible to continue PPA to be covered by HLTAs across year groups from 2.11.20 8.3.21 PPA until Easter to be covered by each class support member of staff see timetable, and teacher must be onsite incase needed Staggered lunchtimes and access to outdoor classrooms to avoid mixing of groups 8.3.21 to remain, timetable in place | 1 | 3 | 3 |
| Education for children who are at home | | | | | <ul style="list-style-type: none"> National lockdown 5.1.21 Showbie to be used. Protocol for use in place including 4 pieces of work per day, and staff videos to support daily. Live discussion open 9-12 and 3- 3.30pm to provide marking, feedback and support from teachers. Weekly videos for PE and music, and weekly input from SLT for wellbeing activities and rewards for 'showbie show offs' teachers to make contact weekly with any children who have not submitted work on showbie, and if this continues – inform SLT FLO to contact vulnerable families weekly, and safeguarding concerns passed to DSLs FSM families were contacted in November to assess who had access to technology. 3 families did not, PCs sourced from a parent in school. 50 data SIMS cards obtained from Vodaphone and FLO to distribute as and when needed (2 given out w/c 5.1.21) 8.3.21 Showbie to be used for weekly homework so families continue to familiarise themselves. If any individual or class isolations – Showbie will be used for remote learning | | | |
| Access to outdoor learning environments and materials/resources within these environments | Staff and children | 2 | 3 | 6 | <ul style="list-style-type: none"> Outdoor classrooms to be timetabled for whole school – 8.3.21 prioritise the use of outdoors Resources to be kept to a minimum and sprayed with sanitiser by staff at end of each session. Remain 8.3.21 Good hand hygiene before and after outdoor classroom access at all times | 1 | 3 | 3 |
| Sanitary provision and health and hygiene | Staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> Children to wash hands on arrival, before lunch, after playtimes and before hometime using hand sanitiser or soap and water. | 1 | 3 | 3 |



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| | | | | | <ul style="list-style-type: none"> • Access to hand sanitiser throughout the day in learning environments hygiene station including hand sanitiser and tissues, bin next to this • New contract set up with Sam Dowden for hand sanitiser 2.11.20 • Teachers to allow only 1 child at a time to go to the toilet per class using a sash system to minimise numbers in toilets at any given time. • Posters and verbal reminders across the day regarding hand hygiene- build into PSHE lessons. • Windows and doors to be open as much as possible to allow for ventilation • Encourage children and staff to use paper towels rather than hand driers • Additional tissues available in all learning spaces – posters encouraging 'catch it, bin it, kill it' and additional emptying of bins • Staff toilets – maximum of 2 people in the communal area at any time to encourage social distancing maximise use of nearest toilet eg disabled, nursery or main block. <p style="color: red; text-align: center;">ALL OF THE ABOVE MEASURES TO REMAIN 8.3.21</p> | | | |
| <p>Provision of support to children with additional physical or emotional care needs including management of care plans</p> | <p>Staff and children</p> | <p>3</p> | <p>3</p> | <p>9</p> | <ul style="list-style-type: none"> • PPE that is normally used for specific care plans to continue (disposable gloves and aprons) Disposable face masks also to be used for children with toileting plans All staff issued with VLT facemask 18.12.20 8.3.21 to continue • Staff to access emotional support required for upset children, minimising physical contact where possible whilst prioritising children's needs, using the recommended organisations from Together for Children. Welcome back boxes provided for any class returning from isolation – standardised approach to activities / resources Family Liaison officer role to support groups of children and to work with anxious families from November. Weekly phone calls during lockdown, and delivery of food hampers / paper based learning for specific families FLO role to continue part time in Summer term • From 7.1.21 – smart stars provision to run every afternoon for children with additional needs from wrap room not conservatory to allow for social distancing EHCP to attend school full time • 8.3.21 to continue in new room every afternoon | <p>2</p> | <p>3</p> | <p>6</p> |



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| | | | | | <ul style="list-style-type: none"> Team teach in line with behaviour policy to remain and usual controls apply for bodily fluids eg spitting 8.3.21 if team teach required, try to ensure one member of SLT, one other trained member of staff on a rota | | | |
| Management of classroom behaviours with increased risk of aggression from children due to changing environments | Staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> Consistent behaviour policy and all staff to implement routines and expectations even if teaching different groups Maximise use of outdoors to stimulate learning – staff to plan for this to remain | 1 | 3 | 3 |
| School assemblies, collective worship and larger whole school gatherings | Staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> School assemblies and larger whole school gatherings including collective worship in the school hall environment will not take place initially and will reviewed at next review in October. This control is to maximise social distancing. Assemblies and whole school events still prohibited due to mass gatherings, J Boyd to focus on virtual events across the next term to share with parents w/c 11.1.21 SLT to set weekly wellbeing challenges via Showbie to all children who are accessing home learning 8.3.21 whole school assemblies / collective worship not to take place. First week back SLT to facilitate individual class assemblies to welcome children back. Every class teacher to re visit whole school rules (powerpoint) Collective worship will be classroom based in smaller groups and controls identified in classroom environments will be applied to continue 8.3.21 | 1 | 2 | 2 |
| Transitioning and movement through school and corridors for staff and children | Staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> Movement through school corridors will be minimised and when essential this will only take place in class bubbles The existing school controls within the school rules of walking to the left-hand side of the corridors will be maintained and reinforced with staff and children. Increased cleaning will take place of door handles each day. 8.3.21 Staff to wear face coverings when moving through corridors, when on the door at drop off / pick up times and during any situations where social distancing between adults is not possible. If any individual member of staff wishes to wear a face covering during teaching time, a transparent one must be obtained from SLT | 1 | 3 | 3 |
| Outdoor play for break times and lunch times with potential for increased contact and reduced social distancing | Lunch staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> Staggered morning playtime for class groups – set timetable for outdoor classrooms Lunchtime staggered, with same lunch staff supervising each small group where possible Lunchtime playtime to be in designated areas to avoid contact with mixed groups 8.3.21 ALL THE ABOVE TO REMAIN | 1 | 3 | 3 |



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| <p>Provision and facilitation of lunches for children at school</p> | <p>Lunch staff and children</p> | <p>2</p> | <p>3</p> | <p>6</p> | <ul style="list-style-type: none"> • Children to wash hands before and after lunch • Packed lunches to be prepared by our kitchen, kitchen staff to deliver to designated class up to half term. • 2.11.20 introduce hot meals, kitchen to source takeaway style boxes and disposable cutlery. Nursery to consume in nursery. Rec / Y1/ Y2 in hall in class bubbles, tables to be more than 2 metres apart Kitchen staff to clean hall tables and dispose of waste in between sittings. 6.1.21This to continue in class bubbles during lockdown. Food hampers to be collected weekly for FSM families • 8.3.21 arrangements as per 2.11.20 class bubbles in the hall by year group | <p>1</p> | <p>3</p> | <p>3</p> |
| <p>Facilitation of staff welfare and lunches during the working day including use of the staff room</p> | <p>All staff</p> | <p>2</p> | <p>3</p> | <p>6</p> | <ul style="list-style-type: none"> • Access to staffroom to be staggered by time. Each year group staff to be allocated a room for welfare break • Chairs in staff room are to be maintained at a distance of 2m at all times - surplus chairs removed • All dirty dishes/cutlery to be placed in dishwasher and not left on worktops or in the sink • Staff to ensure areas are cleaned after use using designated cleaning products • 8.3.21 ALL ABOVE TO REMAIN | <p>1</p> | <p>3</p> | <p>3</p> |
| <p>Cross contamination and infection through children inadvertently sharing water bottles.</p> | <p>All children</p> | <p>3</p> | <p>3</p> | <p>9</p> | <ul style="list-style-type: none"> • Children must not bring into school a water bottle, this will be reviewed in October. 2.11.20 measures to remain This is to minimise any cross contamination and accidental use of water bottles by other children. • As an alternative measure the school will provide disposable single use paper/plastic cups to maintain access to fresh drinking water and maintain healthy lifestyles and behaviours with children. – 8.3.21 to remain until at least Easter | <p>1</p> | <p>3</p> | <p>3</p> |
| <p>Parent and staff communications leading to increased adult to adult exposure</p> | <p>Parents and office staff</p> | <p>2</p> | <p>3</p> | <p>6</p> | <ul style="list-style-type: none"> • Parents asked to communicate with the office via telephone or e mail, only urgent enquiries to come to the office hatch. A member of SLT will always be onsite to deal with such issues. • Office staff to only partially open the hatch and maintain safe distance when supporting parents or other adults plastic screen in use 4.1.21 office now has a taped zone that staff should not cross unless essential 8.3.21 to remain | <p>1</p> | <p>3</p> | <p>3</p> |



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| | | | | | <ul style="list-style-type: none"> Face to face meetings to be kept to a minimum | | | |
| General School building safety and compliance regimes | Whole school community | 2 | 3 | 6 | <ul style="list-style-type: none"> General safety precautions and compliance regimes such as water hygiene (legionella testing), fire safety, gas safety, electrical safety and asbestos safety inspections and management arrangements have continued during the period that the school has not been fully operational. There is therefore NO increased risks as a result of any reduction in compliance regimes. All essential maintenance, repairs and inspections will continue as scheduled. | 1 | 2 | 2 |
| Fire Safety arrangements | Whole school community | 2 | 3 | 3 | <ul style="list-style-type: none"> No increased risks due to COVID 19 have been identified and existing school arrangements including evacuation drills will continue. Muster points will be reviewed regularly based on numbers of children within school moved down the yard (temporary signs up due to building work) 8.3.21 All the above to remain | 1 | 2 | 2 |
| Provision of first aid reducing social distance as a control | Staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> Existing first aid arrangements will be applied within the school and first aid trained personnel and equipment will remain available. An increase risk is identified with provision of first aid due to not being able to maintain social distancing while giving treatment. To combat this risk additional personal protective equipment is provided which includes face coverings. Increased personal hygiene for both the first aider and the injured party is applied both pre and post provision of treatment. This includes use of alcohol gel after handwashing post treatment and alcohol gels will be made available in the first aid and hygiene rooms. Where minor first aid is delivered at the scene ie) for a scraped knee; the lunch time staff will assess whether follow up hygiene arrangements are required. Each member of staff will be provided a small hand sanitizer/gel to keep in their individual first aid kit. 8.3.21 staff who are paediatric first aid trained (expired) will be re-trained before 31.3.21 (all done by PD day 26.3.21) FAW only one member of staff to be retrained by 31.3.21 | 2 | 3 | 6 |
| Office based activities for school staff | Staff and Children | 3 | 3 | 9 | <ul style="list-style-type: none"> Office staff work stations are configured to maximise social distancing in the office environment. – Perspex screen at the hatch for when speaking with visitors / parents Hot desking prohibited - Office staff to work at own work station and not share machines Office to be cleaned daily (including surfaces) No other school staff permitted to work on office machines, security belt to be used to restrict | 1 | 3 | 3 |



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| | | | | | <p>numbers of adults entering the office Yellow / black tape on flooring to identify designated safe zone that other staff must keep behind 18.12.20 8.3.21 All office staff work from school, Perspex screen between 2 desks</p> <ul style="list-style-type: none"> Encourage staff to make phone calls from the SEN base rather than school office 18.1.20 Office staff encouraged to use sanitising wipes of monitors, key boards, mouse and telephones etc before commencing work. Cash handling to be minimised and online payments encouraged by school money Regular sanitising of control panel on photocopier / printer Children not to be sent to office with messages – internal phone lines to be used | | | |
| General school building health and hygiene arrangements | Whole school community | 3 | 3 | 9 | <ul style="list-style-type: none"> All classes deep cleaned prior to opening in September Cleaning resources available across the day to wipe surfaces and equipment etc Hand sanitisation and soap available and re stocked daily and located across all areas within the building Bins to be emptied by lunch staff as an additional waste control Visors available for staff who wish to wear them in the class room clear face coverings purchased to be used from 8.3.21 If a class closes due to isolation, cleaners not to enter for 72 hours, then deep clean across remaining 7 days (isolation period now 10 days rather than 14 days) 8.3.21 to remain | 1 | 3 | 3 |
| School staff with vulnerabilities | Individual staff members | 3 | 3 | 9 | <ul style="list-style-type: none"> Staff with vulnerabilities to follow government advice and seek medical guidance where required Staff with increased vulnerabilities to discuss their needs with school leaders and where required additional reasonable adjustment risk assessments will be developed with support from HR and Occupational health. CEV staff – occupational health referrals to be made before 31.3.21 | 1 | 3 | 3 |



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| | | | | | <ul style="list-style-type: none"> National lockdown from 5.1.21 critically extremely vulnerable staff to work from home, in place until 31.3.21 vulnerable staff RA to remain and are able to work within a class bubble following system of controls | | | |
| Pupils with increased vulnerabilities | Individual children | 3 | 3 | 9 | <ul style="list-style-type: none"> The normal attendance procedures and monitoring will be applied from September. During lockdown code X to be used for children remote learning, EHCP and CP/ CIN/ LAC children to be offered a place. FLO to monitor this and maintain contact with families Where a child with a physical/health vulnerability attends school, then government guidance and any necessary advice from medical professionals should be followed. Parents should liaise directly with school leaders for additional controls which may be implemented. During lockdown children who usually attend smart stars to continue to attend every afternoon School to maintain the routine safeguarding procedures and continued liaison with other professional agencies 8.1.21 addendum to CP policy for lockdown procedures (TC) 8.3.21 expectation for all children to attend school. if CEV parent needs to share paperwork from consultant / medical professionals (HVI no CEV children) | 1 | 3 | 3 |
| Management of pick up and home times whilst maximising social distancing | Staff, children and parents | 3 | 3 | 9 | <ul style="list-style-type: none"> Staggered drop off/ pick up times for whole school and managed by year groups. Wherever possible the same adult to drop off / pick up. Adults asked not to gather on school premises – adults responsible for maintaining social distancing whilst on school premises , adults asked to wear face masks when on school premises from 2.11.20 reminders via text message Dec / January One way system in place – nursery in via normal pathway, out via side gate and down driveway. Nursery children now to be dropped / collected from the door and adults not to enter the building – staff to supervise the door. Other year groups in via alleyway, out via carpark / driveway All to remain in place 8.3.21 | 1 | 3 | 3 |
| Emergency arrangements including managing any | Staff and children | 3 | 3 | 9 | <ul style="list-style-type: none"> Parents not to send children into school if displaying any signs/symptoms of COVID 19 and must follow government guidelines | 2 | 3 | 6 |



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| potential ill health | | | | <ul style="list-style-type: none"> • Clear protocol in place for what to do when a case is confirmed – SLT clear roles and responsibilities • Staff not to come into school if displaying signs/symptoms of COVID 19 and must follow government guidelines • If a staff member or child displays signs / symptoms whilst in school, temperature to be taken and recorded. Courtesy call to parent if it is a child. High temperatures – staff to be sent home, children to be held in HT office, disposable face masks available and windows open for ventilation. Child to be collected as soon as possible, and office deep cleaned by cleaning staff that day • Testing – staff can be tested as part of government plans for key workers, parent can request testing for children by calling 119 • If there is a confirmed case of COVID 19 school will follow government and public health guidelines • Requests for testing are the responsibility of parents and/or staff and this cannot be arranged by the school • Staff to have the choice to take lateral flow tests twice a week in term time – to be in place until end of June | | | |
| Staff training, meetings and communications | All staff | 3 | 3 | <ul style="list-style-type: none"> • All staff communications and briefings will be via email, displays in staff room, text message or phone calls. • Face to face training has been postponed and alternative online training is being reviewed to maintain staff CPD. • Management release time to start up (half a day per week) to be covered by supply rather than school staff. Any monitoring in classrooms – to be done at doorway, more than 2 metres distance and for less than 15 minutes 10.1.21 THIS IS SUSPENDED DURING NATIONAL LOCKDOWN teachers to monitor children accessing showbie, SLT to monitor content and frequency of Showbie work • Where face to face briefings are unavoidable they will be completed in year group teams whilst maintaining social distancing; for example year group planning and staff meetings, and to be held in larger environments eg hall | 1 | 3 | 3 |



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| | | | | | <ul style="list-style-type: none"> Statutory meetings eg) Child protection conferences will be arranged via virtual platforms wherever possible. | | | |
| Trust governance to minimise face to face contact with adults | Directors, Governors, Leadership Team and staff representatives | 3 | 3 | 9 | <ul style="list-style-type: none"> Governance arrangements and meetings will continue via virtual platform, and will be minuted, to ensure ongoing statutory compliance. TO CONTINUE 8.3.21 | 1 | 1 | 1 |
| Parent communications | Staff and parents | 3 | 3 | 9 | <ul style="list-style-type: none"> Face to face communications will be avoided wherever possible and parents are encouraged to engage via email, letter and phone calls, Perspex screen in place at the hatch Where face to face contact and meetings are unavoidable then social distancing will be maintained. The school leadership team will also use survey monkey as part of consultation and to seek parent views Updates and information from the school will continue to be shared via the web site and text messaging service and APP To continue 8.3.21 | 1 | 2 | 2 |
| Breakfast and Cinema Club | Staff, children and parents | 3 | 3 | 9 | <ul style="list-style-type: none"> Breakfast and Cinema club will be operational from September in year group bubbles in their own designated environment with same allocation of staff supervision where possible This control is to ensure that social distancing and “mixing” of alternative groups are minimised. 5.1.21 SUSPENDED DUE TO LOCKDOWN 8.3.21 original measures back in place | 1 | 3 | 3 |
| After school club | Staff, children and parents | 3 | 3 | 9 | <ul style="list-style-type: none"> After school club will be operational from September on reduced hours to allow for additional cleaning and hygiene arrangements at the end of each session and to ensure that bubbles and consistent staff are maintained. 2.11.20 8.3.21 ASC EYFS / KS1 children between wrap room and conservatory, KS2 children in hall but kept in year group bubbles until 5pm. 5 – 6pm all remaining children to be collected from wrap room. Collection sheets must indicate time of collection. | 1 | 3 | 3 |



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| | | | | | <ul style="list-style-type: none"> 5.1.21 SUSPENDED DUE TO LOCKDOWN | | | |
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| Extra-curricular activities including sports days, recreational clubs and off site trips | Staff, children and parents | 3 | 3 | 9 | <ul style="list-style-type: none"> All extra-curricular activities, sports days, recreational activities and off site trips have been postponed and will be reviewed in October 2020. 2.11.20 restrictions still in place 4.1.21 still in place 8.3.21 no clubs to be reviewed after Easter This control is to ensure that social distancing and “mixing” of alternative groups are minimised | 1 | 1 | 1 |
| Additional routine meetings with other professionals to support children, parents and families | Staff, parents, children and other professionals | 2 | 3 | 6 | <ul style="list-style-type: none"> Face to face meetings will only take place where there is no other option and social distancing will be maintained at all times. | 1 | 3 | 3 |
| School visitors including professional services | Staff, children, parents and visitors | 3 | 3 | 9 | <ul style="list-style-type: none"> Only essential visitors for the purpose of health and safety, SEND or safeguarding will be permitted School’s QR code on display – visitors with the APP to scan it, if no APP then office staff to gain mobile number of visitor for track and trace purposes Social distancing will be maintained at all times and additional practical controls will be identified on a case by case basis to ensure the effective management of visitors. | 1 | 2 | 2 |
| School deliveries | Staff, children, parents and contractors | 3 | 3 | 9 | <ul style="list-style-type: none"> No increased risk has been identified as a result of COVID-19 and the routine school arrangements will apply be timings of deliveries scheduled outside of the peak time of the day. Delivery companies also have their own arrangements identified to protect their drivers and staff to remain 8.3.21 | 1 | 2 | 2 |



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| Curriculum expectations | Staff and children | 2 | 2 | 4 | <ul style="list-style-type: none"> • All lessons will be in class bubbles and classes will not be set across a year group for read write inc • Catch up interventions with identified children will be in own class bubbles or in a larger space with identified children / staff and will be for maximum of 15 minute intervals • PE – this will be delivered outdoors where possible, PE hall timetable in place from 2.11.20 and in class bubbles, PE kit to be kept in school for the half term as usual • Music – will be in groups of no more than 15 and in music room Sharing of instruments will not be permitted and sessions will be based on movement to music • Violin lessons will also be in small groups in the hall to allow for maximum social distancing • Reading books will be issued on a Monday and returned on a Friday to allow for a minimum of a 48 hour quarantine of resources prior to being re-allocated to another child • National lockdown 5.1.21 Showbie to be used. Protocol for use in place including 4 pieces of work per day, and staff videos to support daily. Live discussion open 9-12 and 3- 3.30pm to provide marking, feedback and support from teachers. Weekly videos for PE and music, and weekly input from SLT for wellbeing activities and rewards for 'showbie show offs' teachers to make contact weekly with any children who have not submitted work on showbie, and if this continues – inform SLT • FLO to contact vulnerable families weekly, and safeguarding concerns passed to DSLs • FSM families were contacted in November to assess who had access to technology. 3 families did not, PCs sourced from a parent in school. 50 data SIMS cards obtained from Vodaphone and FLO to distribute as and when needed (2 given out w/c 5.1.21) • SLT and computing lead to monitor showbie • 8.3.21 all children to be baseline assessed against key objectives from the Spring term identified by English and Maths leads, PD day 26.3.21 Year group teams to plan out recovery curriculum for Summer term. Catch up – weekly videos of tuition to continue on Showbie for Y2 children (universal offer) Targetted sessions during school time for Rec / Y1 | 1 | 2 | 2 |
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Additional Comments

The risk assessment is a review to the initial draft and identifies additional controls for maintaining safety whilst increasing the school population to full capacity.

The assessment identifies controls for staff, parents, children and other visitors who attend the premises. The assessment will require regular review in accordance with the publication of additional or revised guidance from Government, DFE or other interested parties.

Additional monitoring will also take place by school leaders and directors of Vision Learning Trust to ensure controls remain effective.

The assessment will also be reviewed in the event of any further regional lock down, increased exposure or ill health identified within the school.



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Assessment completed by

Claire Smith

Signature